**PROFORMA FOR IAS DISTINGUISHED FELLOWSHIP 2022/23**Please read the notes at the end of this pro forma in full before completing the following sections.

**PART I (to be completed by Durham academic host)**

**1. Name of Applicant1**

 **2.** **Home Institution and Department / Organisation of Applicant2**

 **3.** **Please indicate (if applicable) year of PhD award and institution3**

**4. Fellowship Period4**

 **5. Name and position of Durham academic who will act as host5**

 **6. Planned activity (<1000 words), contacts and contribution at Durham and description of research project to be undertaken. 6**

I agree to act as host to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (name of applicant) if he/she is awarded a IAS Fellowship.7

Signed Host:

PRINT Name and Department of Host:

Date:

**PART II (to be completed by the Head of Department**

**7. Strategic significance of the project/research to the academic unit8**

**8.** Additional Comment**9**

I support \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (name of applicant) application for an IAS Fellowship.

If you do not support this application, then please place a cross in this box and sign below.

Signed by Head of Department**10**
PRINT name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Head of Department to return to Linda Crowe (****ias.manager@durham.ac.uk****) only by midday GMT on 25 June 2021**.

**Guidance for completion**

**Part I -** be completed by the **academic host**

1. Insert full name including academic title (Dr, Associate Professor, Professor etc.) of the applicant.
2. Indicate contact details and address in full, including **email address**.
3. IAS Fellowships are **not available to undergraduate or postgraduate students**. A completed PhD with **five years’ post-doctoral experience is the minimum requirement** for Fellows undertaking a traditional academic trajectory, or they must have an equivalent level of experience and track-record in other areas. Applications from early career researchers will only be considered if they can meet all of the Fellowship criteria (appropriate to their career stage), and can demonstrate exceptional promise. Previous recipients of an IAS Fellowship are not eligible for a further Fellowship.

Previous recipients of an IAS Fellowship are ineligible to apply.
4. The duration of a Fellowship is 3 months, encompassing either Michaelmas (03 October – 09 December 2022) or Epiphany (09 January – 17 March 2023) term. Please indicate a term preference. If either term is suitable, please also indicate.

The IAS will provide successful IAS Fellows with return (economy class only) travel to Durham from the Fellow’s home institution. Office accommodation and access to IT resources will also be provided. Living accommodation is provided via one of Durham’s seventeen Colleges in a one-bedroom flat or small house. Meals within College are provided free of charge (term-time only) at catered colleges only. Durham University has a mixture of both catered and non-catered Colleges. Fellows may be allocated either.

1. Fellowship applicants should seek a Durham collaborator: an academic member of staff willing to act as a host for the Fellow and conduct collaborative activities with them (and possibly other colleagues) if their application is successful. If the applicant’s research proposal aligns with a 2022/23 project, the applicant could ask one of the projects Principal Investigators to act as host (see: <https://www.durham.ac.uk/research/institutes-and-centres/advanced-study/projects/future-projects/>).
2. The proposal should be approximately between **500-1000 words**. The proposal should include details of the planned activity whilst holding an IAS fellowship, the contacts and contribution envisaged at Durham. The description should be sufficient to permit the Head of Department or IAS Director to endorse the fit of the proposal to the University strategy and the strategy of the academic unit where research collaboration will be undertaken.
3. By signing this proforma you are confirming that you are accepting the responsibility to act as host to this individual if his/her application is successful.

**Part II -** should be completed and signed by a **Durham Head of Department.**

1. Briefly describe how the proposed project aligns with the strategy of the academic unit with whom the collaboration/research project will be carried out.
2. Please add any additional comments you feel would assist the review panel.
3. By signing this proforma you are confirming that your Department will support the applicant as a member of your academic unit (irrespective of where they are physically) if his/her application is successful.
4. **This completed proforma should be sent to the Institute Manager, Linda Crowe (ias.manager@durham.ac.uk) no later than midday GMT on 25 June 2021.**